



12<sup>th</sup> February 2020

## Coronavirus COVID-19 Update

Dear Valued Customer,

We want to give you an update on our response to the Coronavirus health emergency. As we have communicated previously, Molex has a Global Pandemic Plan that is part of its Business Continuity Plan and we have a dedicated global team working to address this situation. Our Global Business Continuity team continues to meet daily and is working closely with our supply chain to support a return to full production as soon as the local governments in China allow us to do so. We have resumed production at our manufacturing locations in China as of 10<sup>th</sup> February. However, government restrictions and limited availability of transportation are impacting our ability to return to full staffing levels. Our local HR teams at each site are continuing communication with employees unable to return and helping to resolve those issues where possible.

The health and safety of our employees is our top priority and we are complying with all government requirements associated with our plants resuming production. This includes travel restrictions. Therefore, any visits to our China-based facilities, including Hong Kong and Macau, must be postponed until China removes these travel restrictions. We have included a list of the actions we are taking to protect our employees globally in a table at the end of this letter.

Our Global Procurement team has a dedicated group focusing on our inbound supply chain and continues to look for ways we can leverage our global supply chain, including identifying alternative suppliers outside of China. We have implemented surveys of all Molex active suppliers in China to understand their situation and when they expect to resume operations. We are using this information to manage our production resumption plans.

To date, logistics continue to be very fluid. Sea and rail seem to be flowing reasonably well. With air freight very much linked to available space on commercial passenger planes, the significantly reduced air traffic into China has put this space at a premium. Our Global Logistics teams are closely working with freight companies to identify potential shipping delays and mitigate those wherever possible.

We appreciate your patience and support, as we work together to deal with this difficult situation, which is affecting everyone. If you have additional inquiries relative to customer orders, please contact your Customer Service Representative or Molex Sales. For specific questions regarding the Coronavirus and Molex, please email [bcp@molex.com](mailto:bcp@molex.com).

Sincerely,

Liam Buckley,

Senior Director, Global Customer Service





## Worldwide Operational Protective Measures Summary

Molex Corporate EH&S's recommendations regarding the deployment of operational measures found in the **Coronavirus Operational Checklist**. The recommendations are risk-based, using the number of confirmed coronavirus global cases as a guide. These recommendations will be updated as the situation evolves.

Locations	Immediate Operational Measures	Additional Recommendations
<b>All Locations</b>	<ul style="list-style-type: none"> <li>• Business Continuity Planning</li> <li>• Travel Restrictions</li> <li>• Monitor Coronavirus Teams Site</li> </ul>	
<b>China Macau Hong Kong Taiwan</b>	<ul style="list-style-type: none"> <li>• Protective Measures including Facility Cleaning, Proper Hygiene, PPE use</li> <li>• Employee / Visitor Screening</li> <li>• Absenteeism Tracking</li> </ul>	
<b>Singapore Malaysia Vietnam Thailand Japan South Korea</b>	<ul style="list-style-type: none"> <li>• Protective Measures including Facility Cleaning, Proper Hygiene, PPE use</li> <li>• Absenteeism Tracking</li> </ul>	<ul style="list-style-type: none"> <li>• Employee / Visitor Screening - local management discretion</li> </ul>
<b>Philippines India Australia</b>	<ul style="list-style-type: none"> <li>• Protective Measures including Facility Cleaning, Proper Hygiene</li> <li>• Absenteeism Tracking</li> </ul>	<ul style="list-style-type: none"> <li>• PPE use - local management discretion</li> </ul> <p>Employee / Visitor Screening NOT Recommended at this time</p>
<b>Mexico Canada United States Europe</b>	<ul style="list-style-type: none"> <li>• Protective Measures including Facility Cleaning, Proper Hygiene</li> </ul>	<p>Employee / Visitor Screening NOT Recommended at this time</p>

